



Hartland Business Improvement District
Sandwich Board Sign Grant Application

- 1. Applicant Name: _____
 - 2. Home Address: _____ City: _____ Zip: _____
 - 3. Name of Business: _____
 - 4. Business address where sign will be placed: _____
 - 5. Phone: Work _____ Home: _____
Cell: _____ Email: _____
 - 6. Status of Applicant: _____ Property Owner
_____ Tenant: Building owner name: _____
Building owner phone number: _____
 - 7. Dimensions & description of sandwich board sign (attach documentation if applicable):

 - 8. Total cost of sandwich board sign: _____
 - 9. Affirmations: I understand that should the sandwich board sign be found not in compliance with the original application and Village of Hartland requirements as submitted and approved, B.I.D. funds may be denied. The undersigned applicant affirms that the information submitted herein is true and accurate to the best of my knowledge.
- Applicant Signature: _____ Date: _____

PLEASE RETURN COMPLETED APPLICATION TO:
Hartland B.I.D. Business Improvement District, 135 Cottonwood Ave, Hartland, WI 53029
Phone: 262-367-6560 • Email: bid@downtownhartland.com • www.downtownhartland.com

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For B.I.D. Use Only

Application Number: _____ - 2022

Applicant Name: _____

Business: _____

Address: _____

Issue Check to: _____

Approval Process:

- _____ Initial application date.
- _____ B.I.D. Marketing approval date.
- _____ B.I.D. Board approval date.
- _____ Approval letter sent to applicant.
- _____ Paid receipts received from applicant with all required documents.
- _____ Date approved and submitted to B.I.D. Treasurer for payment processing.
- _____ Total amount approved for reimbursement.

Applicant submitted the following:

- _____ Sign dimensions & description.
- _____ Total cost of sign.
- _____ Paid Invoices.

Approved B.I.D. Signature _____ Date: _____